

SPECT REPORTS

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CI Referral Report

Q: What referrals are included in Question A.1.a Referrals (Incoming)?

A: The HUB report shows numbers for ALL referrals received by the HUB, including those referrals that were received/entered by the HUB plus those received by/ entered by CHW programs and CHV programs. You can view the source of all of your referrals under Section 6.a.5) Referral Source/Prenatal Care Providers.

*Note that this report has been updated 7/8/14 to include the number of referrals from each source.

Q: I ran the old report and the new report for the same period. None of the numbers match up.

A: The “CI Referral Report (New Community Screening)” Report includes data from ALL referral forms (both the “old” one-page referral, the new IPO referral form and 2 page Community Health Screen, the PRA and the PRA follow-up form). The “CI Referral Report (New Community Screening)” is the ONLY report from SPECT that you will need to run.

DO NOT attempt to use the old “Performance Report (“Old” One Pager)” Report for any data for any dates after 3/31/2014. The old report is correct for all PRASPECT database activity up to and including 3/31/2014 and can (and should) be used for performance evaluation prior to and including 3/31/2014.

If you try to run both reports after 4/1 and try to add or compare numbers from the 2 reports, there will be no correlation. The old report uses previous definitions of old data factors and none of the new or recoded data factors. The new report includes all of the new data factors and recoded definitions of the new data factors.

The number of referrals will not match either. If you attempt to compare, the total number of referrals in the old “Performance Report (“Old” One Pager)” Report will be higher than the total number of referrals in the “CI Referral Report (New Community Screening)” Report. It is complicated, but there are a number of reasons for this. The old report counts each “row” in the referral table as one referral to CI, because prior to April 1, the only referrals that made it into the table had CHV checked off as “Referred”. However, beginning 4/1, with the advent of the 2 form process (the Initial Referral form, followed by the Community Health Screen) the query for the program to count the number of actual referrals changed to include ONLY those forms with consent = “YES” and/or “Referred to CI” or “Referred to CHV”. Forms that did not advance to Central Intake (consent = “no” to CI, CHS not completed and submitted, clients refusing CI and managed by CHW programs, etc.) would be counted (incorrectly) as referrals in the old

“Performance Report (“Old” One Pager)” Report, but are not counted as referrals in the “CI Referral Report (New Community Screening)” Report.

The number of referrals in the “CI Referral Report (New Community Screening)” Report is correct.

Q: How is the number of referrals to Prenatal Care calculated?

A: There are 2 different lines in the HUB report for Referrals to Prenatal Care.

A2 Subset - Pregnant in Need of Link to Prenatal Care: b. CI referral to Prenatal Care

- The date range for this is the date the Initial Contact was submitted.
- This is a subset of Pregnant patients. If the referral was marked for Preconception or Interconception or Male, and a referral is made for Prenatal Care, they are not included in this subset of pregnant women.
- In order to count in the CI HUB report, referral must make it to HUB. (ie: Either PRA or CHS must be submitted to Central Intake)
 - *April-June 2014 also includes the original “one-page” community forms submitted to Central Intake.

A4 Number Of Individual Referrals To Community Services (Including Prenatal)

- The date range for the number of referrals MADE to Community Services is the ACTUAL date the referral (or Resource or Appointment) was made.
- In the case of a referral made via the Community Health Screen (CHS), the referral date would be the same as the date the Initial Contact was submitted.
- When the referral is made via the Resource/Referral/Appointment Screen in SPECT, the date is the actual date the referral was made.
- Preterm Labor Prevention is also coded and counted as a referral for Prenatal Care.
- Note: All Referrals (and resources and appointments) made BY Central Intake in the Resource/Referral/Appointment Screen in SPECT count toward the numbers reported in this section-whether or not the referral has been submitted to Central Intake.

Q: The number of referrals to CHV and CHW Programs in line #4. (The number of individuals referred to community services) has to be incorrect. All of our home visiting programs are not even listed on the report.

A. The numbers reported in this section are taken strictly from the Resource/Referral/Appointment Screen in SPECT. Included here are only referrals made by a particular staff person (or supervisor or HUB administrator) to a specific program using that page, not the programs to which you assign your "Unassigned Referrals" in your HUB referrals tab. These are all based on the decision trees.

IPO Stats Report

Q: Why does the number of participants for my Programs, Activities and Events equal 0 (zero)?

A: The number of participants for my Programs, Activities and Events is taken directly from your Events/Outreach forms that you complete. Be sure to include the number of participants und “Total Attend”.

Outreach Events: Modify an event

Event Name*	Training Library Presentation
Event Date*	06/27/2014
Event Type*	Health Education
Target Audience	Mothers and preschool age children
Event Topic(s)	Hygiene
Event Location	
Contact Person	
Contact Email Address	
Event Notes / Comments	
Display Menu Option	Yes (Toggles display in Initial Contact Form Menu)
Entry Person	
Entry Date	06/02/2014

Event Attendees Totals

Age	Race	Ethnicity	Gender	Outreach
Under 10	White	Hispanic	Male	Initial/Screen
10-14	Black		Female	Total Attend
15-17	Multi-Racial			
18-19	Asian			
20-21	Native American			
22-25	Pac Island / Alaskan			
26-34	Other			
35-40				
41-45				
Over 45				

Cancel Submit

Q: Why are there 0's (zeros) for the Population Served under Program Reported Count?

A: The data for the categories under Population Served (All Events and Activities) (under the Program Reported Count*) is taken directly from the Events/Outreach forms that you

complete. The data under Initial Contacts Count* and Completed Screening Count* are taken from the submitted forms.

Outreach Events: Modify an event

Event Name*	Training Library Presentation
Event Date*	06/27/2014
Event Type*	Health Education
Target Audience	Mothers and preschool age children
Event Topic(s)	Hygiene
Event Location	
Contact Person	
Contact Email Address	
Event Notes / Comments	
Display Menu Option	Yes (Toggles display in Initial Contact Form Menu)
Entry Person	
Entry Date	06/02/2014

Event Attendees Totals									
Age	Race	Ethnicity	Gender	Outreach					
<input type="checkbox"/>	Under 10	<input type="checkbox"/>	White	<input type="checkbox"/>	Hispanic	<input type="checkbox"/>	Male	<input type="checkbox"/>	Initial/Screen
<input type="checkbox"/>	10-14	<input type="checkbox"/>	Black	<input type="checkbox"/>		<input type="checkbox"/>	Female	<input type="checkbox"/>	Total Attend
<input type="checkbox"/>	15-17	<input type="checkbox"/>	Multi-Racial						
<input type="checkbox"/>	18-19	<input type="checkbox"/>	Asian						
<input type="checkbox"/>	20-21	<input type="checkbox"/>	Native American						
<input type="checkbox"/>	22-25	<input type="checkbox"/>	Pac Island / Alaskan						
<input type="checkbox"/>	26-34	<input type="checkbox"/>	Other						
<input type="checkbox"/>	35-40								
<input type="checkbox"/>	41-45								
<input type="checkbox"/>	Over 45								

Cancel Submit

Q: My CHW Program does not provide Pregnancy Testing. Why are there numbers under “Pregnancy Testing” on my report?

A: Even though your program does not provided testing, some CHWs complete the pregnancy test date and or results based on details reported by the client.

Q: Are we able to enter Outreach Activities from the past?

A: Yes. In your CHW tab, Click on “IPO Administration” > “Outreach Events” >Add Events. On the drop-down for “Event Type”, select the appropriate outreach activity (Community Event, Daily Street Outreach, Door-to-door, etc.) under the bold “Outreach” heading. Then add the

information about the outreach. When you are finished, click “submit”. (Reference pages 8-10 in the CHW Users Manual.)

Q: The numbers reported under CASE MANAGEMENT do not match my records.

A: The numbers reported under CASE MANAGEMENT include only those clients with status of “enrolled” during The date range for the reporting period. The enrollment date is automatically generated by the SPECT system when the client status is changed to “Enrolled”, and cannot be changed. It is important to enter and update the SPECT system daily in order to ensure that reports reflect actual activity.